

Credit Card Online Payment (Banner 9)

Student User Guide

Prepared by, Banner Team

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1 Online Payment

1) Select After you login to myBanner, click on "Student Registrations".



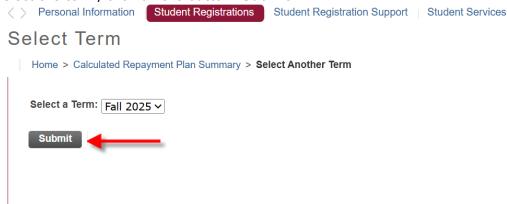
2) Click on "Student Account" under the "Student Registrations" menu



3) Click on "Online Payment" link

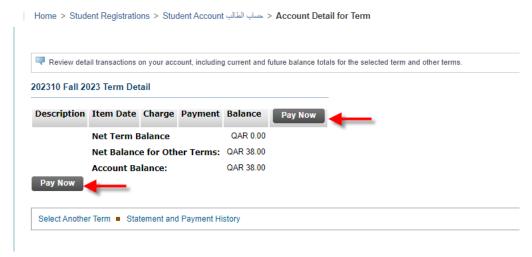


4) Select the term, click on the button "Submit".



5) Click on Pay Now button.

Account Detail for Term



6) Insert the payment amount and then click on "Submit" button.



Tuition and Fees Payment

* indicates required field
Payment Amount:*

Submit

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7) Select "Credit Card" option and click on "Continue to Payment" button as shown below



Select Payment Type

In order to have a successful Credit card payment, please add your address information correctly (Country, city, phone no. and email).

You are about to make a payment, please validate the following details and select the appropriate card type below:

Reference ID: ODI3MDE1

Description: Registration Fees

Amount (QAR): 171.00

Select Payment Method

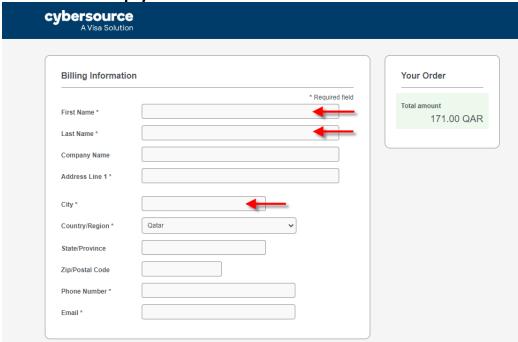
© Credit Card

Debit Card

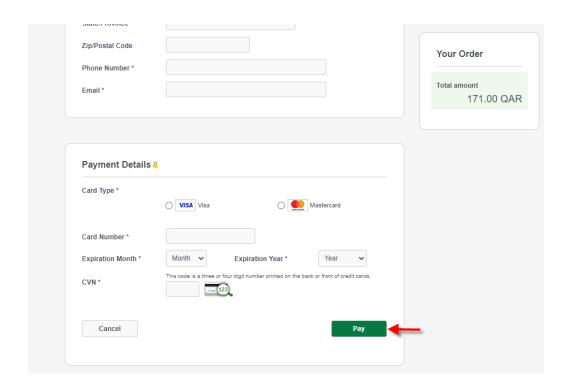
Continue to Payment

8) Enter your information in the fields (First Name, Last Name, Address Line 1, City, Phone Number and E-mail).

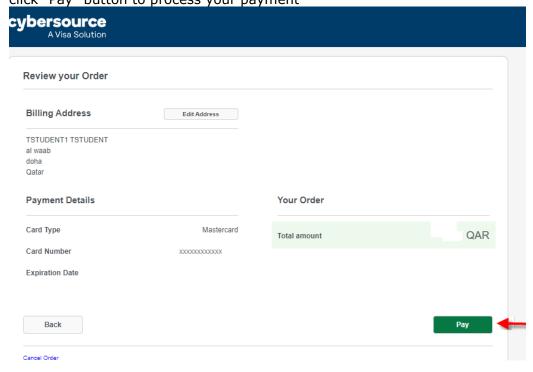
Important Note: Please insert the first name, last name, and city in English in the highlighted fields and do not insert number to ensure successful payment.



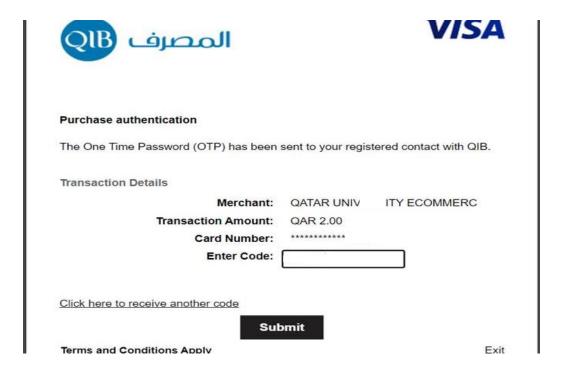
9) Select card type (visa or MasterCard) and 16 digits of card number and expiration month and year along with CVN, which is located at the backside of credit card. Then, click on "Pay" button



10)The payment confirmation page will display as shown below and click "Pay" button to process your payment



11)Enter the One-Time-Password (OTP), which you will receive as a message on your mobile phone, and click on "Submit" button.



12) The payment status page will display and click on "Please click here to complete your payment" link to return to Banner Self-Service



Payment Status

Please find the Transaction Status below.

Transaction ID : 705153 Amount : 171

 Payment Type
 : WEBCCREGFEES

 Status
 : Payment Success

 Transaction Date
 : 2025-10-14T10:41:15Z

Please click here to complete your payment



13)After clicking on "Please click here to complete your payment" link in the previous page, the payment status page will appear indicating that the payment has been successfully processed and the paid amount has been posted into student account.

